

## Secretary's Minutes General Meeting October 25, 2025

Meeting opened at 9:00 AM by Joe L. with the Serenity Prayer, the reading of the 2<sup>nd</sup> Tradition and voting right statement. Michael V. took attendance and confirmed the presence of a quorum for the transaction of regular business.

**Secretary's Minutes:** The reading of the minutes of the meeting held September 20, 2025 was tabled until the November meeting.

**Report of the Chair:** Joe L. had no report to give.

**Report of the Vice-Chair:** Christina F. had no report to give.

**Treasurer's Report:** The treasurer's written report was presented by Michael V. After a question from Mick H., Joe L. explained the history of the rent paid for the BIGAA office. After discussion it was agreed that a communication of some kind will be drafted and distributed regarding how we came to be in the office. The report given by the treasurer was approved by a motion, which is incorporated herein by reference.

**Communication Committee Report:** The committee chairperson delivered a written report which is incorporated herein by reference.

**Events Committee Report:** Saber M. reported that the 56<sup>th</sup> Anniversary event was a success and the next event is a writing workshop scheduled for November 9<sup>th</sup>. A financial report will be given at the next business meeting.

**Website Committee Report:** Sharon B. reports that all is well. There have been a number of events taking place in Brooklyn and the groups have been sending flyers to post on the site.

**Office Committee Report:** Irene reports the new directories are in the office; there is no cash laying around because BIGAA is a non-profit. (Money in equals money out.)

**Institutions Committee Report:** The committee chairperson delivered a written report which is incorporated herein by reference.

**Helpline Committee Report:** Adelaide reports that all is well and she is working on the hotline manual as well as exploring texting ability. Christina F. reports that she has translated the manual into Spanish.

**Speaker Exchange Committee:** No report.

**Directory Committee Report:** No report.

**GSR Committee Report:** The committee chairperson delivered a written report which is incorporated herein by reference.

**No old business.**

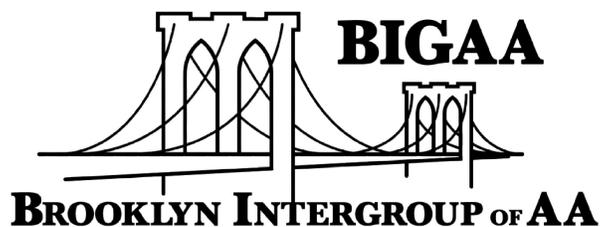
**New business:** It was agreed that we will include all Brooklyn Intergroup reps in the email invitation to the monthly administrative meetings.

**Next General Membership Meeting:** November 13, 2025, 8:00 PM

**Next Admin Meeting:** November 15, 2025, 9:00 AM

**Tradition request.**

**Closed with the Serenity Prayer and Responsibility Statement.**




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Statement of Revenues and Expenses  
*For the Period Beginning October 1 through October 31, 2025*

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**REVENUES & DEPOSITS**

Contributions - Cash & Check Deposits	\$641.95
Contributions - Venmo Deposit	\$412.00
Contributions - PayPal Deposit	\$254.72
Interest	\$0.16
<b>Total Revenues &amp; Deposits</b>	<b>\$1,308.83</b>

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**EXPENSES & EXPENDITURES**

Rent October 2025 (check #3006)	\$1,550.00
Transfer to Event Committee for workshop and anniversary events (check #3042)	\$2,400.00
Communications - Mailchimp	\$48.99
Cell Service - Simple Mobile	\$27.27
Insurance - Hiscox	\$34.42
Monthly transfer to office account	\$100.00
Monthly transfer to office account - Re: Institutions Committee purchases	\$75.00
<b>Total Expenses &amp; Expenditures</b>	<b>\$4,235.68</b>

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**Excess of revenues & deposits over expenses & expenditures** **-\$2,926.85**

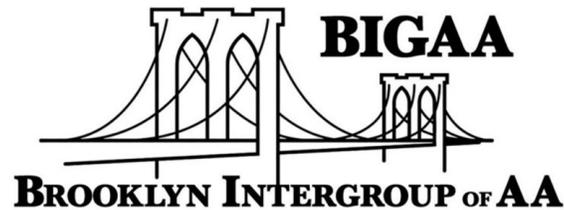
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**Balances**

Opening Balance - Checking	\$7,099.69
Plus Excess of Revenues over Expenses	-\$2,926.85
Closing Balance - Checking	\$4,172.84
<b>True Balance - Checking</b>	<b>\$1,672.84</b>

Opening Balance - Prudent Reserve (Savings)	\$5,001.04
Plus Interest	0.09
<b>Closing Balance - Prudent Reserve*</b>	<b>\$5,001.13</b>

\* Our prudent reserve is \$10,000.00 plus interest. It includes the Closing Balance (Savings) shown above, \$2,500.00 held in the Checking Account, and \$2500.00 held in the Bookstore Account to fund free checking.



Statement of Revenues and Expenses  
*From October 18, 2025 56th Anniversary Meeting*

REVENUES including FUND RAISING & COLLECTIONS

50/50 (After deduction of Prize of 50%)	\$150.00
\$5 Suggested Donation Collection	\$158.00
7 <sup>th</sup> Tradition Collection	\$240.00
Total Revenues	<u>\$548.00</u>

EXPENSES & EXPENDITURES

St. Patrick's Church (Donation for Hall)	\$250.00
Tip to Cleaners	\$50.00
John's Deli Food	\$316.00
Deli Market	\$50.00
Windsor Farm	\$88.77
Save on 5th (Supplies)	\$18.16
Espresso Pizzeria	\$115.00
Max Deals	\$108.16
Roast Chickens	\$213.72
Book Store	\$12.00
Staple	\$33.51
Walgreens	\$5.42
Anniversary Cake	<u>\$100.00</u>
Total Expenses	\$1,310.74

Expenses for 56th Anniversary	\$738.26
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	2025	July	August	September	October	November	December
<b>Revenue Previous Month</b>							
<b>Book Sales</b>		\$558.39	\$515.31	\$390.35	\$684.64		
<b>Refunds</b>		\$0.00	-\$32.00	\$0.00	-\$11.33		
<b>Interest</b>		\$0.11	\$0.12	\$0.13	\$0.12		
<b>Transfer funds</b>		\$175.00	\$175.00	\$175.00	\$175.00		
	<b>Total Revenue</b>	\$733.50	\$658.43	\$565.48	\$848.43		
<b>Expenses</b>							
<b>Office Supplies</b>		\$0.00	\$0.00	\$0.00	\$69.67		
<b>Book Purchases</b>		\$724.03	\$424.94	\$995.30	\$603.64		
	<b>Total Expense:</b>	\$724.03	\$424.94	\$995.30	\$673.31		
	<b>Subtotal</b>	-\$206.22	\$233.27	-\$431.32	\$164.23		
	<b>Previous Balance</b>	\$2,934.96	\$2,728.96	\$2,962.23	\$2,533.91		
	<b>New Balance</b>	\$2,728.74	\$2,962.23	\$2,533.91	\$2,698.14		
	<b>50% total prudent reserve (\$2500)</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>	<b>\$2,500.00</b>		
	<b>Working Balance</b>	\$228.74	\$462.23	\$33.91	\$198.14		
	<b>Inventory</b>	\$3,392.80	\$3,572.30	\$3,423.65			/
	<b>Petty cash on hand</b>	\$37.00	\$37.00	\$37.55	\$32.55		

General Services Committee Report to BIGAA: 10-25-25  
Committee Chairperson – Joe Levy

Websites – AA World Services – aa.org  
SENY (Southeast New York – Area 49) – aaseny.org  
Brooklyn County General Services – brooklynnaa.org

I attended the SENY Assembly on September 21, 2025.

- 1 – SENY HAS \$222,000.00 in the bank. Approximately ½ of this is the prudent reserve, and the balance is operating funds.
- 2 – SENY will be accepting contributions through Zelle.
- 3 – Brooklyn County will be moving its website and email over to the SENY system with no hosting costs.
- 4 – The General Service Office is going through a renovation. They are condensing their 2 floors into 1.
- 5 – The General Service Board of AA has made 2 draw-downs of its prudent reserve. It had been at \$11.9 million (6.4 months of customary expenses), and it is now at \$9.4 million (5.1 months). \$2.1 million is being used for the GSO renovation and \$350,000.00 is for Grapevine operations.
- 6 – The AA International Convention in Vancouver, Canada in July had a \$78,000.00 deficit.
- 7 – The digital version of the final report from the 2025 General Service Conference will be available soon at the SENY website. The printed version will be available by the November SENY Assembly.
- 8 – NERAASA (Northeast Regional AA Service Assembly) will be held from February 20 to 22, 2026 in Maine
- 9 – Contributions to the General Service Board are down 10%.
- 10 - 2 trustees resigned in the middle of the 2025 General Service Conference.
- 11 – NERF (Northeast Regional Forum) will be held in December 2026 in Providence, R.I.
- 12 – At the next SENY Assembly there will be a special election for 2 officer positions that are vacant (Alternate Delegate and Treasurer).
- 13 – Registration for the 2026 SENY Convention will open on October 1, 2025. The fee will be \$31.00. ([www.convention.aaseny.org](http://www.convention.aaseny.org)). The hotel convention rate will be \$175.00.
- 14 – A motion was passed to establish an ad-hoc committee to explore the possibility of rotating the locations of SENY Assemblies, which are now held exclusively at Westchester Community College in Valhalla, NY.

## BIGAA Institutions - October 2025 Report

-BOP approved our AA meeting at **Brooklyn House**! I heard directly from the director. I'm scheduling time to meet with him and will send out times/dates for recurring meetings, responsibilities of chairs

-Simply Saturday had their first MONTHLY commitment at **Continental Safe Haven**, a shelter in Greenpoint, on 10/14

-We have four meetings a week going into **Genesis Detox & Rehab** in Sunset Park

- Open Commitment: still seeking a co-chair for the Monday 7:30pm meeting
- Updates made to the script

-New BIGAA Institutions monthly meeting time: second Saturday of each month at 6pm. Next meeting is **Saturday November 8**

-Spent \$75 literature budget on pamphlets and directories