

Secretary's Notes and Minutes

Saturday November 16th,2024

Chairperson Joe L. Opened the meeting with the Serenity Prayer and a reading of the 2nd tradition.

Reports:

- **Secretary:** Christina F read October 19th secretary report and minutes. Report was accepted
- **Treasurer:** Michael G. gave a report, September's report had an error. November's report will reflect September and October's report. The Treasurer's report was approved.
- **Communications Chair Report:** Anthony (Wine into Coffee Group of AA) Still in training, ideas were put out for a committee to be created to help with the creation of a newsletter, will come up with a layout/format for a newsletter, possibly listing meeting updates/ changes.
- **Event Committee Chair Report:** Saber M. BIGAA 55th Anniversary came in in the red by \$100. The report was approved
- **Website Committee Chair Report:** Michael V. no updates, however is looking to create a committee, looking for help.
- **Institutions Committee Chair:** Natalie, \$40 literature purchase is going well. Spent \$33. Spanish Literature is a bit more costly. 2 more institutions are interested in bringing in AA. Motion was made to purchase 4 Grapevine subscriptions at just under \$100, as it would be more cost effective than buying a singular subscription. Motion passed. Natalie is also trying to coordinate with NYIG via Bridging The Gap. Report accepted
- **Office Committee Chair:** Irene C. Book store is managing. As soon as money comes into the bookstore account it goes right back to purchase more literature. Report Approved.
- **Directory Committee Chair Report:** Jimmy F, wants to finish out this year before we go to print updated directories since there are no substantial changes. Will work with Website committee and Communications committee chairs regarding ways that meeting updates can be reported accurately.
- **Helpline Committee:** Adelaide was absent from the business meeting (still needs volunteers in the spirit of rotation?)
- **General Service Committee Report:** Joe L. (see attached document)

OLD BUSINESS:

- 1) The Secretary position still needs to be filled. Christina F. has agreed to do it in the interim.
- 2) Nominations-
 - A) Brooklyn Intergroup Chair/President- Joe L. stood for this position, nomination accepted
 - B) Brooklyn Intergroup Vice Chair/Vice President- Christina F. stood for this position, nomination accepted
 - C) Treasurer- Michael V. stood for this position, nomination accepted

D) Secretary- Michael G stood for this position, nomination accepted

Next Admin meeting scheduled for Thursday December 12th 7pm.

NEW BUSINESS:

Michael G. to investigate inexpensive camera options for hybrid BIGAA Business meeting.

Next BIGAA Business meeting will be December 21st 9am.

7th Tradition: Please donate to BIGAA! We are fully self supporting declining outside contributions.

VENMO: @Brooklyn-intergroup

PayPal: info@bigaa.org

General Services Committee Report to BIGAA: 11-16-24

Committee Chairperson – Joe Levy

Websites – AA World Services – aa.org

SENY (Southeast New York – Area 49) – aaseny.org

Brooklyn Count General Services – brooklynnaa.org

I attended a SENY Assembly on November 9, 2024 –

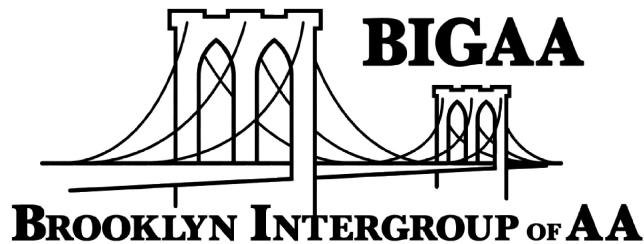
1 – This assembly was a GSR sharing session as a supplement to an area inventory that had been conducted.

2 – SENY will have a new website at the end of December.

3 – 2025 NERAASA (Northeast Regional AA Service Assembly) will be virtual, and it will be held the last weekend of February.

4 – The first SENY Assembly of the new Panel (75) will be held on Jan 18, 2025.

5 – The Delegates Day of Sharing will be held on March 8, 2025. This is the SENY Assembly where background information on the items on the Delegate's questionnaire will be presented.



Statement of Revenues and Expenses
For the Period Beginning November 1 through November 30, 2024

REVENUES & DEPOSITS

Donations			
Cash & Check Deposits	\$	107.50	
Venmo Note 1	\$	0.00	
Paypal Note 1	\$	0.00	
Misc.	\$	0.00	
Interest	\$	0.40	
Total Revenues & Deposits			\$ 107.90

EXPENSES & EXPENDITURES

Rent November '24	\$	1,500.00	
Web Hostmonster	\$	0.00	
Telephone Grasshopper	\$	0.00	
Professional services Computer Web Services	\$	0.00	
Zoom Meetings and conferences (Annual Payment)	\$	0.00	
Communications Mailchimp	\$	28.85	
Cell Service Simple Mobile	\$	27.26	
Misc.	\$	0.00	
Total expenses & expenditures			1,556.11

Excess of revenues & deposits over expenses & expenditures \$ (1,448.21)

Opening Balance Checking	\$	10,942.48
Plus Excess of Revenues over Expenses	\$	<u>(1,448.21)</u>
Closing Balance Checking 11/30/2024	\$	9,494.27

Opening Balance Prudent Reserve (Savings)	\$	2,541.88
Plus Interest 11/30/2024	\$	<u>0.04</u>
Closing Balance Prudent Reserve *	\$	2,541.92 *

* Our prudent reserve is \$5,000.00 plus interest. It includes the Closing Balance (Savings) shown above and \$2,500.00 that is held in the Bookstore Account to fund free checking for that account.

NOTE 1: Paypal & Venmo transfers were not made in November..