

Secretary's Notes and Minutes

October 19th, 2024

Chairperson Joe L. Opened the meeting with the Serenity Prayer and a reading of the 2nd tradition.

Reports:

- **Secretary:** Irene C. read the Minutes and Secretary notes from September 21st, 2024.
- **Treasurer:** Michael G. gave a report for June 2024, the report was approved. Gave report for July 2024, report was approved. Gave a report for August 2024, report was approved. Gave report for September 2024, report was approved.
- **Communications Chair Report:** Anthony (Wine into Coffee Group of AA) was appointed.
- **Event Committee Chair Report:** Saber M. BIGAA 55th Anniversary was way below budget. The report was approved
- **Website Committee Chair Report:** Michael V. no updates
- **Institutions Committee Chair:** Natalie, made a motion to purchase literature for Institutions commitment \$40 and cost of Grape Vine Subscription. Motion Passed, funds go directly to the bookstore.
- **Office Committee Chair:** Irene C. Book store managing
- **Directory Committee Chair Report:** Jimmy F, wants to finish out this year before we go to print updated directories
- **General Service Committee Report:** Joe L. – There were no SENY Assemblies or Brooklyn County General Service meetings in the past month.

OLD BUSINESS:

Appoint Communications Committee Chair: responsible for the BIGAA Newsletter. Anthony (Wine to Coffee Group)

NEW BUSINESS:

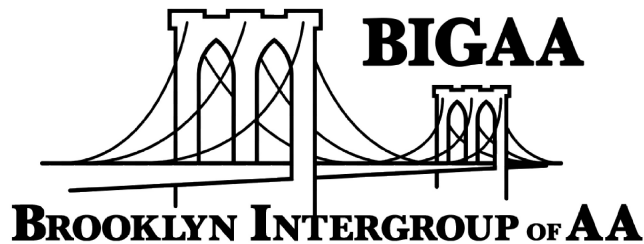
Kara has stepped down from secretary position at BIGAA Business meetings

Nov. 14th 8pm informal admin meeting (BIGAA officers/trusted servants)

7th Tradition: Please donate to BIGAA! We are fully self supporting declining outside contributions.

VENMO: @Brooklyn-intergroup

PayPal: info@bigaa.org



Statement of Revenues and Expenses
For the Period Beginning October 1 through October 31, 2024

REVENUES & DEPOSITS

Donations			
Cash & Check Deposits	\$	555.00	
Venmo May Note 1	\$	1,907.49	
Venmo June	\$	1,585.37	
Venmo July	\$	429.46	
Venmo August	\$	412.62	
Paypal May Note 1	\$	502.22	
Paypal June	\$	327.50	
Paypal July	\$	40.34	
Paypal August	\$	37.50	
Misc.	\$	0.00	
Interest	\$	0.39	
Total Revenues & Deposits			\$ 5,797.89

EXPENSES & EXPENDITURES

Rent October '24	\$	1,500.00	
Web Hostmonster	\$	0.00	
Telephone Grasshopper	\$	0.00	
Professional services Computer Web Services	\$	0.00	
Zoom Meetings and conferences (Annual Payment)	\$	0.00	
Communications Mailchimp	\$	28.85	
Cell Service Simple Mobile	\$	27.26	
Misc.	\$	0.00	
Total expenses & expenditures			1,556.11

Excess of revenues & deposits over expenses & expenditures \$ 4,241.78

Opening Balance Checking	\$	6,700.70
Plus Excess of Revenues over Expenses	\$	<u>4,241.78</u>
Closing Balance Checking 10/31/2024	\$	10,942.48

Opening Balance Prudent Reserve (Savings)	\$	2,541.83
Plus Interest 10/31/2024	\$	<u>0.05</u>
Closing Balance Prudent Reserve *	\$	2,541.88 *

* Our prudent reserve is \$5,000.00 plus interest. It includes the Closing Balance (Savings) shown above and \$2,500.00 that is held in the Bookstore Account to fund free checking for that account.

NOTE 1: Paypal & Venmo transfers from summer months while Treasurer was on vacation.