

Secretary's Notes and Minutes

SEPTEMBER 16, 2023

Chairperson Miriam A. Opened the meeting with the Serenity prayer and a reading of the 2nd tradition.

Reports:

- **Secretary:** Irene C. Read the secretary's notes from June 24, 2023 notes were approved.
- **Treasurer:** Michael G. reported groups are a little slow in responding. Written report for June, July and August (attached) and approved.
- **Website Committee Chair:** Michael V. No major updates. All backups are functioning correctly. Updated websites are used for training and get pushed to make changes and sent to NYIG.
- **Office Committee Chair:** Irene C. Looking for a title for the new office phone number. Adding a Newcomer package to the bookstore inventory. Written report (attached) and approved.
- **Institutions Committee Chair:** Nick D. Absent.
- **Helpline Committee Chair:** Adelaide M. Reminded us of a home group as a whole can take on a helpline commitment. We do have resources for training and answering most questions.
- **Speaker Exchange Committee Chair:** Jimmy C. Exchange brought 15 groups in June, 20 groups in August. December 2nd is our next exchange at the same place and time. 2024 calendars are needed.
- **General Service Committee/SENY Chair:** Joe L. For further information see attached. Report accepted.

OLD BUSINESS: Appointment for open Standing Committee Chairs
EVENTS, DIRECTORY and COMMUNICATIONS.

NEW BUSINESS: Administrative Meeting will be scheduled for Thursday, September 21st. 8 pm on zoom. BCGS Spiritual Picnic & BBQ will be held at Prospect Park 11am-4pm Saturday September 30, 2023. Ask all groups about open standing committee chairs. Voted on a \$300 budget for any upcoming workshop. All BIG representatives will receive new directories for free.

7TH TRADITION- Please donate to BIGAA!
VENMO : @Brooklyn-Intergroup
PAYPAL: info@bigaa.org

NEXT BIG BUSINESS MEETING October 21, 2023



RESPONSIBILITY STATEMENT: When anyone, anywhere reaches out for help, I want the hand of AA always to be there, and for that I am responsible.

General Services Committee Report to BIGAA:

9-16-23 Committee Chairperson – Joe Levy

Websites – AA World Services – aa.org

SENY (Southeast New York – Area 49) – aaseny.org

Brooklyn Count General Services – brooklynaa.org

I attended the SENY Assembly on 9/10/23

1 – SENY will have a new website in October 2023.

2 – They are still looking for an office.

3 – Finances are good, including a prudent reserve of \$127,000.00

4 – Planning is underway for the 2024 SENY Convention

5 – The Assembly agenda was mainly consideration of 6 proposed agenda items to be submitted by our Delegate to the 2024 General Service Conference on behalf of SENY.

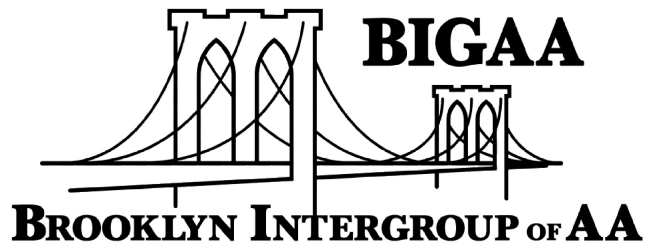
Two of the motions passed:

- A) That a new pamphlet be created containing all of the service positions in AA, both at the group level and below.
- B) That a new pamphlet be created for the Asian / Asian American community.

Brooklyn County General Service

1 – First County meeting after the Summer hiatus will be held on Sept 20, 2023.

2 – Brooklyn County Spiritual Picnic is to take place on Sept 30 at Prospect Park from 11AM to 4PM at the 9th St. entrance (follow the path to the sign “Brooklyn County General Service”).



Statement of Revenues and Expenses
For the Period Beginning July 1 through July 31, 2023

REVENUES & DEPOSITS

Donations			
Cash & Check Deposits	\$	1,285.25	
Venmo	\$	0.00	
Paypal	\$	0.00	
Other	\$	0.00	
Interest	\$	0.20	
Total Revenues & Deposits			\$ 1,285.45

EXPENSES & EXPENDITURES

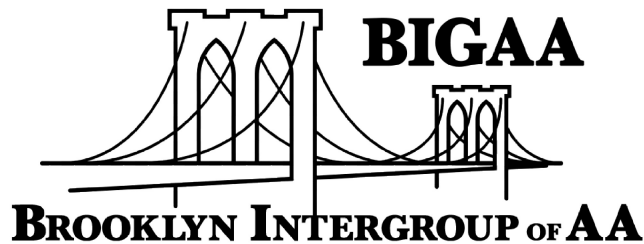
Rent July '23	\$	1,500.00	
Utilities	\$	0.00	
Web Hostmonster	\$	0.00	
Telephone Grasshopper	\$	0.00	
Professional services Computer Web Services	\$	120.00	
Zoom Meetings and conferences	(paid annually)\$	0.00	
Communications Mailchimp	\$	28.85	
Insurance	\$	0.00	
Misc.	\$	0.00	
Donations	\$	0.00	
Taxes	\$	0.00	
Total expenses			1,648.85

Excess of revenues & deposits over expenses & expenditures \$ (363.40)

Opening Balance Checking	\$	5,596.65
Plus Excess of Revenues over Expenses	\$	<u>(363.40)</u>
Closing Balance Checking 07/31/2023	\$	5,233.25

Opening Balance Reserve	\$	2,541.20
Plus Interest 07/31/2023	\$	<u>0.04</u>
Closing Balance Reserve	\$	2,541.24

NOTE 1: Our prudent reserve is \$5,000.00 plus nominal interest. It includes the Closing Balance Reserve shown above and \$2,500.00 that is held in the Bookstore Account to fund free checking for that account.



Statement of Revenues and Expenses
For the Period Beginning August 1 through August 31, 2023

REVENUES & DEPOSITS

Donations			
Cash & Check Deposits	\$	1,093.77	
Venmo	\$	0.00	
Paypal	\$	0.00	
Other	\$	0.00	
Interest	\$	0.20	
Total Revenues & Deposits		1,093.97	\$ 1,093.97

EXPENSES & EXPENDITURES

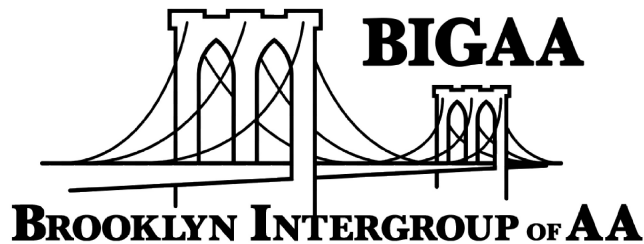
Rent August '23	\$	1,500.00	
Utilities	\$	0.00	
Web Hostmonster	\$	0.00	
Telephone Grasshopper	\$	0.00	
Professional services Computer Web Services	\$	0.00	
Zoom Meetings and conferences (paid annually)	\$	0.00	
Communications Mailchimp	\$	28.85	
Insurance	\$	0.00	
Misc. Speaker Exchange Rental (reimbursement to Jimmy C.)	\$	75.00	
Donations	\$	0.00	
Taxes	\$	0.00	
Total expenses		1,603.85	1,603.85

Excess of revenues & deposits over expenses & expenditures \$ (509.88)

Opening Balance Checking	\$	5,233.25
Plus Excess of Revenues over Expenses	\$	<u>(509.88)</u>
Closing Balance Checking 08/31/2023	\$	4,723.37

Opening Balance Reserve	\$	2,541.24
Plus Interest 08/31/2023	\$	<u>0.04</u>
Closing Balance Reserve	\$	2,541.28

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Statement of Revenues and Expenses
For the Period Beginning September 1 through September 30, 2023

REVENUES & DEPOSITS

Donations			
Cash & Check Deposits	\$	1,293.10	
Venmo	\$	0.00	
Paypal	\$	0.00	
Other	\$	0.00	
Interest	\$	0.16	
Total Revenues & Deposits			\$ 1,293.26

EXPENSES & EXPENDITURES

Rent September '23	\$	1,500.00	
Utilities	\$	0.00	
Web Hostmonster	\$	0.00	
Telephone Grasshopper	\$	0.00	
Professional services Computer Web Services	\$	0.00	
Zoom Meetings and conferences	(paid annually)\$	0.00	
Communications Mailchimp	\$	28.85	
Insurance	\$	0.00	
Speaker Exchange Rental	\$	75.00	
Meeting Directories (500)	\$	750.00	
Bank Charges	\$	15.00	
Total expenses			2,368.85

Excess of revenues & deposits over expenses & expenditures \$ (1,075.59)

Opening Balance Checking	\$	4,723.37
Plus Excess of Revenues over Expenses	\$	<u>(1,075.59)</u>
Closing Balance Checking 09/30/2023	\$	3,647.78

Opening Balance Reserve	\$	2,541.28
Plus Interest 09/30/2023	\$	<u>0.05</u>
Closing Balance Reserve	\$	2,541.33

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