

# Secretary's Notes and Minutes

## MAY 20, 2023

Chairperson: Miriam A. Opened the meeting with Serenity prayer and a reading of the 2nd tradition.

**Reports's Secretary:** Joe L. read the Secretary's notes from April 22, 2023. The notes were approved.

- **Treasurer:** Michael G. reported monies did not get in bank on time for May's total will update and revise treasury report. Written report was approved.
- **Website Committee Chair:** Michael V. and Frank updates coming along nicely. Any questions about the Speaker Exchange can always be added. Active 24 hour back-ups are successful. Group updates are coming in and Frank has taken care of most. Ricky is creating printable word document, Microsoft word and coding for upcoming meeting directory. Joe L. Do we have a local back-up Mike V. said YES.  
Working on a template for a new directory
- **Office Committee Chair:** Irene C. All is well, keeping up with inventory will take the petty cash statement out of the expense section. Written report ( attached ) and approved.
- **Institutions Committee Chair:** Mike B. (Interim) will work with Nick D. who has been approved by our Chairperson Miriam A. As the new Institutions Committee Chair. Nick will be fulfilling our Genesis commitment and working with Anchor House, 195 Bergen St., servicing their AA meetings.
- **Helpline Committee Chair:** Adelaide M. Was absent.
- **Speaker Exchange Committee Chair:** Jimmy C. We are prepared!!
- **General Service Committee/SENY Chair:** Joe L. For further information see attached. Report accepted.

**Old Business:** Appointment of open Standing Committee Chairs (EVENTS, DIRECTORY and COMMUNICATIONS).  
Schedule for the next administrative meeting.

**New Business:** Next administrative meeting June 8th Thursday 7:30 pm on ZOOM!!!!

**7TH Tradition** - Please donate to BIGAA!

- Venmo: @Brooklyn-Intergroup
- Paypal: [info@bigaa.org](mailto:info@bigaa.org)

**NEXT BIG BUSINESS MEETING JUNE 17, 2023**

**RESPONSIBILITY STATEMENT: When anyone,anywhere reaches out for help,I want the hand of AA always to be there,and for that I am responsible.**

---

General Services Committee Report to BIGAA: 5-20-23 Committee Chairperson – Joe Levy

Websites – AA World Services – aa.org

SENY (Southeast New York – Area 49) – aaseny.org

Brooklyn Count General Services – brooklynnaa.org

There was no SENY Assembly in May.

Brooklyn County General Service meeting 5/17/23

1 – The following is a quote from the county's treasurer

*"Income continues to be strong. We are on track for income to exceed expenses this quarter. Though we continue to need to be diligent in reminding groups to remember us when possible."*

2 – They will be publishing a Brooklyn County Service Manual

3 – No affordable venue has been found for an in-person Spiritual Breakfast for December 2023. They are stilling looking into a possible site in Fort Hamilton.

4 – Brooklyn County will be holding a Spiritual Picnic in September.

5 - The county needs a Secretary and a Public Information standing committee chair

6 - They will hold a Summer Historical Book Club (probably on Sunday afternoons)

7 – There will be a virtual Brooklyn County Share-A-Day on Saturday, June 10.

8 – It was reported that there are only 4 districts in Brooklyn that have DCM's