

Secretary's Notes and Minutes

February 18, 2023

Chairperson Miriam A. opened the meeting with the Serenity prayer and a reading of the 2nd Tradition.

Reports:

- **Secretary:** Our Secretary, Irene C. was absent. Mike B read the report in her absence. There were no changes suggested. The report was accepted as read.
- **Treasurer:** Mike G was absent for the past two (2) months. Joe L. gave the report for both December and January. We closed the month of December 2022 with a deficit of \$183.34. The closing balance for the end of December was \$5,988.60. A motion was made and seconded, the December treasury report was approved. The January 2023 report reflected more positive numbers and closed in the black with \$433.08. The closing Balance for January was \$6,431.08. A motion was made and seconded, the January treasury report was approved.
- **COMMUNICATIONS COMMITTEE:** Kathie Lou reported that she was given a full in-service on the use of the website by Michael V. She presented the February 17th, 2023, BIGAA Newsletter. It was well received by the group. Kathie has visited several groups to discuss the Newsletter and requested support including the submission of content to add to the Newsletter.
- **WEBSITE COMMITTEE:** Michael V reported. We now have 2 additional website members both are very knowledgeable and capable with the management of WordPress. A link was added to the website that connects readers directly to our Newsletter. The website is presently very full, and we will look to remove some of the older now less relevant content.
- **OFFICE COMMITTEE:** Mike B reported income as: \$163.67 in book sales and \$0.12 interest. Office expense: Books purchased \$136.70, Office supplies \$170.00. the office supplies included a new Bluetooth head set for the office, and new audio equipment for out hybrid meetings. The new Bookstore / office balance is: \$2,842.49.
- **EVENT COMMITTEE:** This committee is pending a chairperson.
- **DIRECTORY COMMITTEE:** This committee is pending a chairperson.
- **TELEPHONE COMMITTEE:** Adelaide is the Chairperson, she reported that there is no new business. All is going well. Volunteers are always needed.
- **SPEAKER EXCHANGE COMMITTEE:** Jimmy C reported that he has a possible a location for the exchange. He will be meeting with a parish leader at St Cecelia's Church in Greenpoint to discuss the space. It is wheelchair accessible; it can be reached by public transportation (G train/bus), parking is adequate. New York Intergroup has their next Exchange meeting on June 17th. It is then suggested that BIGAA has their exchange on the week before or week after and every three months thereafter.

- **INSTITUTIONS COMMITTEE:** Mike B reported that we continue to provide two detox meetings in Genesis Detox Center. The new Detox and Rehabilitation center in Brooklyn is working out a schedule of availability for a weekly AA meeting. They will get back to Mike B. Jimmy C's Greenpoint home group may be interested we will continue to ask other groups about their interest.
- **GENERAL SERVICES COMMITTEE:** See below -

OLD BUSINESS:

- We continue to need chairs for the following Committees: Institutions, Events, Directory.
- A BIGAA Vice Chair is needed to support Miriam. Joe L nominated himself to fill this opening. A motion was made to elect Joe L to the position. The motion passed. Congratulations Joe L!

NEW BUSINESS:

- The number of people signed on for Mailchimp is 783. Kathie Lou reported that the free membership plan caps out at 800 members, we are now required to pay a fee of \$27.00 per month to maintain our subscription. A motion was made and passed to begin paying the new subscription fee.

Miriam A. announced the 7th Tradition: **Please support BIGAA!**

- Venmo: @Brooklyn-Intergroup (Venmo verification last four digits: 6622)
- PayPal: @brooklynintergoup

The next BIGAA Business meeting will be held on Saturday March 18th at 9am.

Miriam A. closed the meeting with the Responsibility Statement.

General Services Committee Report to BIGAA – 2/18/23 – Chairperson – Joe Levy

Websites – AA World Services – aa.org

SENY (Southeast New York – Area 49) – aaseny.org

Brooklyn Count General Services – brooklynnaa.org

I attended: SENY Assembly 2/11/23; Brooklyn County General Service meeting 2/15/23

SENY Assembly – Hybrid meeting

1 – This was the first meeting of the new rotation

2 – SENY Finances – approx \$100,000.00 in operating funds and \$127,000.00 in prudent reserve. SENY needs to determine how to spend its excess funds

3 – SENY Convention will take place March 24, 25, 26 (Fri, Sat, Sun) at the Westchester Marriott in Tarrytown, NY. Registration fee is \$25.00. Feb 28 is the deadline for reserving rooms at the special convention rate, starting at \$137.00 per night. Volunteers are needed (Hospitality, Greeters, Tech)

4 – Brooklyn County has hired a coach bus to go to the Convention for Saturday, March 25 (the main day), leaving from the Brooklyn Academy of Music at 7:30AM and returning to BAM at 5:00PM. The tickets are \$25.00. I have some tickets for sale. If you want printed tickets, please contact me at info@BIGAA.org. You can obtain e tickets by contacting Charlene, the DCMC of Brooklyn County General Service, at (dcmc@brooklynaa.org).

5 – The AA General Services Conference will be held in Brooklyn from April 23 through April 29, 2023. Volunteers are needed to escort attendees to various sites and restaurants in NYC. Volunteers will not be reimbursed for their expenses.

5 – These are the events surrounding the General Service Conference for our Area:

A- Our Delegate, Joanne M, will publish a questionnaire for GSRs on the “From the Delegate” page at AASENY.org to take to their groups so that the groups will be able to express their viewpoints to Joanne on the issues contained in the document. She will then be prepared to represent Area 49 (Southeast NY) at the General Service Conference.

B- March 18 – Delegate’s Day of Sharing Assembly at which there will be presentations of background information on the issues contained in the questionnaire.

C- April 15 – Pre-Conference Assembly at which GSRs will present to the Assembly, and to our Delegate, the consciences of their respective groups on the questionnaire issues. This is sort of a debate.

D- April 23 – 29 – General Service Conference – (to be attended by our Delegate)

E- June 11 – Post Conference Assembly – Joanne will report to the Area the details of what transpired at the General Service Conference.

6 – An Agenda item for the 2024 General Service Conference was proposed and passed unanimously at the SENY Assembly. It calls for some of the basic AA literature to be translated into American Sign Language (made into videos). The 164 pages of the Big Book and 12 Steps and 12 Traditions have already been translated. This proposal includes translating the personal stories in the Big Book.

Brooklyn County General Service – Virtual meeting

1 – The County has projected expenses this quarter of \$4,800.00. Income thus far is \$2,300.00 with half of the quarter still remaining.

2 – There are several standing committee chairs open including Brooklyn County Spiritual Breakfast Committee Chair.

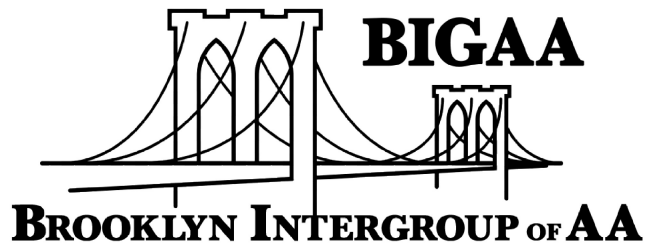
3 – Goals:

A - Find an in-person venue to conduct County meetings in a hybrid format. Currently the meetings are virtual.

B – Have an in-person Spiritual Breakfast in December 2023.

4 – This June there will be a virtual Share A Day. Volunteers are needed.

5 – Brooklyn County put a link on their website to the Brooklyn Intergroup book store.



Statement of Revenues and Expenses
For the Period Beginning December 1 through December 31, 2022

REVENUES & DEPOSITS

Donations		
Cash & Check Deposits	\$	1,182.50
Venmo	\$	111.64
Paypal	\$	63.00
Interest	\$	0.22
Total Revenues & Deposits		\$ 1,357.36

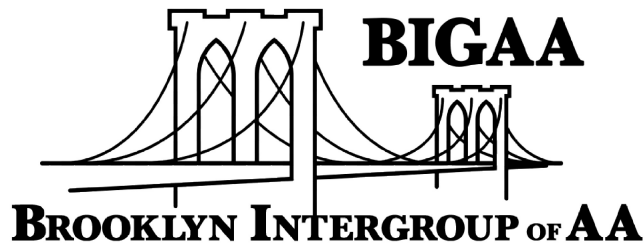
EXPENSES & EXPENDITURES

Rent Dec '22	\$	1,500.00
Utilities	\$	0.00
Office supplies	\$	0.00
Telephone Grasshopper	\$	40.70
Professional services Computer Web Services	\$	0.00
Zoom Meetings and conferences	\$	0.00
Communications	\$	0.00
Insurance	\$	0.00
Misc.	\$	0.00
Donations	\$	0.00
Taxes	\$	0.00
Total expenses		1,540.70

Excess of revenues & deposits over expenses & expenditures \$ (183.34)

Opening Balance Checking	\$	6,181.94
Less Excess of Revenues over Expenses	\$	(183.34)
Closing Balance Checking 12/31/2022	\$	5,998.60
Opening Balance Reserve	\$	2,500.90
Plus Interest 12/31/2022	\$	<u>0.05</u>
Closing Balance Reserve	\$	2,500.95

NOTE: Our prudent reserve is \$5,000.00 plus nominal interest. It includes the Closing Balance Reserve shown above and \$2,500.00 that is held in the Bookstore Account to fund free checking for that account.



Statement of Revenues and Expenses
For the Period Beginning January 1 through January 31, 2023

REVENUES & DEPOSITS

Donations		
Cash & Check Deposits	\$	1,477.80
Venmo	\$	271.80
Paypal	\$	223.93
Other eTransfers from Bookstore account to fund Office Purchase*	\$	92.97
Interest	\$	0.25
Total Revenues & Deposits		\$ 2,066.75

EXPENSES & EXPENDITURES

Rent Jan '23	\$	1,500.00
Utilities	\$	0.00
Office Equipment purchased for Bookstore with above funds *	\$	92.97
Telephone Grasshopper	\$	40.70
Professional services Computer Web Services	\$	0.00
Zoom Meetings and conferences	\$	0.00
Communications	\$	0.00
Insurance	\$	0.00
Misc.	\$	0.00
Donations	\$	0.00
Taxes	\$	0.00
Total expenses		1,633.67

Excess of revenues & deposits over expenses & expenditures \$ 433.08

Opening Balance Checking	\$	5,998.60
Less Excess of Revenues over Expenses	\$	433.08
Closing Balance Checking 12/31/2022	\$	6,431.68

Opening Balance Reserve	\$	2,500.95
Plus Interest 01/31/2023	\$	0.04
Closing Balance Reserve	\$	2,500.99

NOTE 1: Our prudent reserve is \$5,000.00 plus nominal interest. It includes the Closing Balance Reserve shown above and \$2,500.00 that is held in the Bookstore Account to fund free checking for that account.

NOTE 2: The Bookstore account funded its own Venmo purchase of office equipment by transferring \$92.97 into the main account on Jan. 25, 2023 and executing a purchase in like amount on January 26, 2023.