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Secretary's Notes and Minutes

June 18, 2022

Chairperson Michael V. opened the meeting.

Reports:

- **Secretary:** Irene C. read the secretary's notes from May 21, 2022. The notes were approved.
- **Treasurer:** Michael G. reported for May 1st - May 31st 2022 Written report (attached) was approved.

Old Business: None

New Business:

- Joe L. makes a motion to accept the proposed revised by-laws as amended. Mike G. seconded the motion.
- Brian R. mentions Article 5 Section 4 is a duplicate. Michael G. pointed out that it is not a duplicate, and that it discusses different scenarios.
- Brian R. Also commented on Article 5 Section 1, saying that a tie vote should not be settled by the Chairperson. Mike G. stated BIGAA always strives to obtain fairness, always trying to avoid tying us up.
- Joe L. said the Chairperson is never permitted to vote, except to break a tie.
- Mike G. suggested adding to bylaws by making an amendment. Also, Article 6 Section 2 letter E already states the Chairperson does not cast a vote.
- Motion was amended to allow the following to be added to the by-laws: in the event of a tie, there will be a second discussion and vote. If the second vote results in a tie, then the Chairperson will cast the tie-breaking vote.
- Article 5 Section 2 was discussed: reasons to remove a person from their service position. Mike G. explains removal of an officer could be because of lack of attendance.
- Brian R. asked why not make it a requirement: you must attend every business meeting.
- Joe L. said currently removal results from a failure to attend 3 consecutive meetings.
- Brian R. also brought up Article 4 Section 2, asking if there should be a vote on how much rent is acceptable.
- Mike V. said the plan is to keep the office open. As long as we can continue to afford it, we will not need to make a motion to keep the office open. If someone

makes a motion to close the office and it is seconded, of course we will hear the discussion and vote on it.

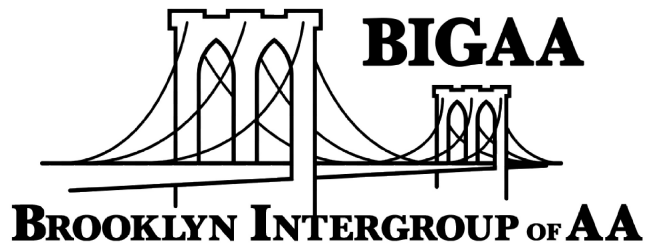
- Motion was made to resume the original schedule of skipping July and August for the monthly business meetings. Motion passed.

Michael V. announced the 7th Tradition: Please support BIGAA!

- Venmo: @Brooklyn-Intergroup (Venmo verification last four digits: 6622)
- PayPal: @brooklynintergroup

Next BIGAA monthly meeting: Saturday, September 17, 2022

Meeting adjourned after a reading of the responsibility statement.



Statement of Revenues and Expenses
For the Period Beginning May 1st through May 31, 2022

REVENUES & DEPOSITS

Donations			
Cash & Check Deposits	\$	952.89	
Venmo	\$	293.54	
Paypal	\$	278.31	
Interest	\$	0.07	
Total Revenues & Deposits			\$ 1,524.81

EXPENSES & EXPENDITURES

Rent May '22	\$	1,500.00	
Utilities	\$	0.00	
Office supplies	\$	0.00	
Telephone Grasshopper	\$	39.77	
Professional services Computer Web Services	\$	0.00	
Zoom Meetings and conferences	\$	0.00	
Communications	\$	0.00	
Insurance	\$	0.00	
Banking fees	\$	0.00	
Donations	\$	0.00	
Taxes	\$	0.00	
Total expenses			1,539.77

Excess of revenues & deposits over expenses & expenditures \$ (14.96)

Opening Balance Checking	\$	7,437.48	
Less Excess of Revenues over Expenses	\$	(14.96)	
Closing Balance Checking 05/31/2022	\$	7,422.52	

Opening Balance Reserve	\$	2,500.61	
Plus Interest 05/31	\$	0.04	
Closing Balance Reserve	\$	2,500.65	