

1283 Prospect Ave. Brooklyn, NY 11218 | (718) 851-3039 | info@bigaa.org | <https://bigaa.org>

Secretary's Notes and Minutes

January 15, 2022

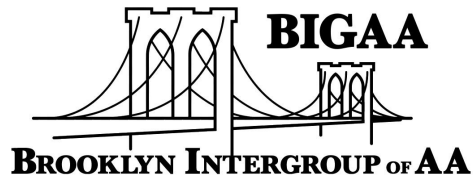
(recorded by, Sharon Z., acting secretary)

Chairperson Michael V. opened the meeting.

Reports:

- **Secretary:** Hennessy was absent. Michael V. read the Secretary's notes from December 18, 2021. The notes were approved.
- **Treasurer:** Michael G. reported that BIGAA is still operating at a deficit but now just \$9.08. The decreased deficit is due in part to bookstore sales as well as increased donations. Report was approved. Written report (attached) was approved.
- **Event Coordinator:** Esther B. had nothing to report
- **Communications Coordinator/Website/Directory Database:** Sharon Z. reports that the number of recipients and the open rate percentage from January 2021 to this January has increased from 416 to 610 and 21.4% to 44.9%. Michael V. added that the webpages are being updated slowly as well. Michael V. plans to add a page to list donations from groups as well as a page to list all business meeting minutes and treasurer's reports. Report was accepted.
- **New Space Committee:** Mike B. reported we still need office service volunteers. The space is very welcoming. Report accepted.
- **Institutions Committee Chair:** Mike B. reported that he is in discussions with the Social Services department of Maimonides Hospital about setting up communications between professionals and A.A. so that people suffering can be guided to Alcoholics Anonymous. Report accepted.
- **Helpline Committee Chair:** Adelaide reports all is going well. The spots are filling up. Michael V. and Adelaide held a workshop with helpline volunteers which went really well. Report accepted.
- **Speaker Exchange Committee:** Michael V. reports that we had zero response to the outreach for groups interested in an in-person exchange. For now, there is not enough interest to host an exchange. Report accepted.
- **SENY Rep:** Joe L. reports that there are two upcoming events. The first is the Brooklyn County Meeting on January 19th and the second the SENY Assembly on January 23rd. Joe L. will not be able to attend the county meeting. Michael V. will check to see if he can attend and take notes to report next month. Report accepted.

Old Business: None



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New Business:

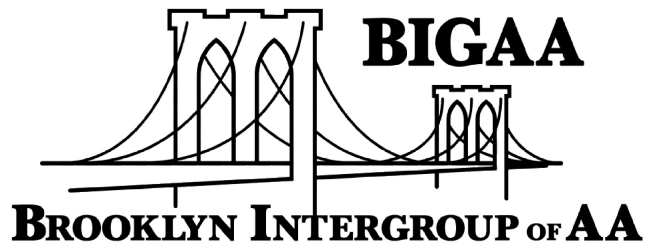
- Zoom account discussion: Michael V. reports that BIGAA is paying for accounts for some groups. A motion was made to stop paying for those accounts when BIGAA's Zoom account renews in March. The motion passed.
- Secretary Position: Hennessy has stepped down as the BIGAA secretary. Irene volunteered to be the next secretary. She was unanimously voted in.
- Zelle account: Michael G. suggested BIGAA set up a zelle account to accept donations. No motion was needed. There were no objections. Michael V. will get it set up.
- Book Store Finances: Michael V. discussed the bookstore having its own checking account to manage inventory and purchases. A motion was made to open a second checking account and move \$2,500 from the prudent reserve to the new account to meet the minimum balance requirement for a free checking account. Motion passed.
- Workshop ideas for 2022: Tabled to the February Business Meeting

Michael V. announced the 7th Tradition: Please support BIGAA!

- Venmo: @Brooklyn-Intergroup
 - Venmo verification last four digits: 6622
- PayPal: @brooklynintergoup

Next BIGAA monthly meeting: Saturday, February 19th @ 9:00 am

Meeting adjourned after a reading of the responsibility statement.



Statement of Revenues and Expenses
For the Period Beginning December 1st through December 31st, 2021

REVENUES

Donations			
Cash & Check Deposits	\$	893.00	
Venmo	\$	644.30	
Paypal	\$	260.00	
Bookstore Sales	\$	214.78	
Interest	\$	0.07	
Total Revenues			\$ 2,012.15

EXPENSES

Rent December '21	\$	1,500.00	
Utilities	\$	0.00	
Inventory	\$	230.64	
Office supplies	\$	0.00	
Telephone Grasshopper 11/08	\$	40.59	
Professional services Computer Web Services	\$	250.00	
Dues and subscriptions	\$	0.00	
Zoom Meetings and conferences	\$	0.00	
Communications	\$	0.00	
Insurance	\$	0.00	
Banking fees	\$	0.00	
BIGAA Purchases for Sale	\$	0.00	
Donations	\$	0.00	
Taxes	\$	0.00	
Other expenses	\$	0.00	
Total expenses			2,021.23

Excess of revenues over expenses \$ (9.08)

Opening Balance Checking	\$	8,773.69
Plus Excess of Revenues over Expenses	\$	(9.08)
Closing Balance Checking	\$	8,724.61

Opening Balance Reserve	\$	5,000.33
Less Transfers	\$	0.00
Plus Interest December	\$	0.09
Closing Balance Reserve	\$	5,000.42